

School Board Minutes  
St. Francis of the Lakes Catholic School  
5:30 School Board Meeting  
April 21st, 2009

- A. The School Board meeting was held in the Art Room at St. Francis School. The meeting was called to order at 4:30 p.m. by board chair John Bueckers.
1. The School Board meeting was started with prayer.
  2. Members present: John Bueckers, Deb Euteneuer, Heather Erickson, Mike Brusseau, Dave Sobania, Father Tony Wroblewski, Chad Knudson, Dave Sobania and Christine Ganley  
Members absent: JoAnne Olson & Carol Meyer
  3. Additions to agenda – None
- B. **Recommended Action:**
1. Routine matters  
**Motion to approve minutes for February 17th, 2009 – Mike Brusseau**  
**Second – Chad Knudson**  
**Motion carried**
- D. **Audience Comments:** None
- E. **Report by Father Tony Wroblewski:** Have hired a new fundraising company – Walsh & Associates. We are entering our 2<sup>nd</sup> effort to raise money for the Capital Campaign. This should take about 12 weeks. There currently are no funds to hire a volunteer coordinator. Parish income is also down. A big Thank You to all the volunteers for working to keep our school the best it can be.
- F. **Report by Deb Euteneuer** (see written report)
- G. **Report by John Bueckers (South Brainerd Deanery Council):** They met Thursday, April 16<sup>th</sup> and are focusing right now on the Regionalization of our Catholic School and Senior Living. They would like to broaden the school board with members from other parishes. They were asked to submit potential School Board members to Father Tony by mid May.
- H. **Student Council Report** None
- I. **Report by Jill Neumann** (see written report)
- I. **Unfinished Business**
1. Proposal of School Board/Committee reorganization – wait and discuss this at the retreat in August.
  2. Further discussion regarding tuition fees for employees –
    - Employees of St. Francis of the Lakes Catholic School will receive a 10% reduction per year of service at St. Francis of the Lakes Catholic School on the tuition plan for their children who attend St. Francis. This will apply to current year tuition, up to a total of a 50% reduction. This applies to all children of employees, including pre-school children. This reduction excludes any fees (agenda book, field trip, milk or snack fee etc), which will be paid by the employee.
    - **Motion to approve tuition fees for employees – Father Tony Wroblewski**  
**Second – Chad Knudson**  
**Motion carried**
  3. Budget 2009-2010 – Will be voted on in May.
  4. Set School Board Retreat day for Saturday, August 15<sup>th</sup>, 2009 from 8:00 am to 3:00 pm – Lunch will be provided.
  5. Review Bylaws - Report on School Board Nominees – Names were given to John.
- J. **New Business**
1. Class Sizes – 1<sup>st</sup> Grade will accept 25 students with a ½ day aide & 4<sup>th</sup> Grade will increase to 26 students with a ½ day aide – This is an accommodation recommended by the School Board.
  2. Band – Board recommends trying Schmitt Music Strike up the Band Program this is a parent funded program. Schmitt music will give lessons and rent instruments and 2 concerts a year will be given. They will also try to include the Homeschooled students.
  3. Teacher Requests - The school will accept teacher request however there is no guarantee the request will be able to be fulfilled.
  4. Spirit Wear / Centennial Wear – No hoodies will be allowed in school. Will have items for sale during our centennial year.
  5. Going Green – Items sent home to our school families will be emailed and posted on the web site – we will begin in the fall of 2009.
  6. Calendar 2009-2010 – We will not have school or afterschool care on April 6,7 or 8<sup>th</sup>, 2010 – staff will be attending the National Catholic Education Association conference, this is a wonderful opportunity for our staff.  
**Motion to approve 09-10 calendar – Father Tony Wroblewski**  
**Second – Chad Knudson**  
**Motion carried**

K. **Committee Reports**

John would like the committee report sheets to also include meeting times & places.

1. Finance – Liaison: John Bueckers Members: Deb Euteneuer. They will meet the 2<sup>nd</sup> Wednesday of the month at 3:30 pm in the School Teacher's lounge.  
✓ No report.
2. Policy/Planning – Liaison: Carol Meyer Members: Lisa Roggenkamp-Rakotz, Deb Euteneuer, Kelly Engel. They will meet the 1<sup>st</sup> Tuesday of the month at 5:30 pm in the Principal's Office at St. Francis School.  
✓ No report.
3. Public Relations – Liaison: Heather Erickson Members: Yvonne Johnson, Julie Titus, Jill Neumann, Mike Brusseau & Ann Silgen. This committee will meet on-line and a physical meeting will take place quarterly.  
✓ No report.
4. Building & Grounds – Liaison: Dave Sobania Members: Mark Euteneuer, Joel Cleveland, Roger Stone, Tom Craig. They will meet the 1<sup>st</sup> Tuesday of the month bimonthly at 5:00 at St. Francis School.  
✓ No report.
5. Fundraising – Liaison: Chad Knudson Members: Melody Owens, Trina Volkl, Deb Euteneuer, John Bueckers and Kathy Brown. They will meet the 3<sup>rd</sup> Tuesday of each month at 4:30pm in the St. Francis School teacher's lounge and on an as needed basis.  
✓ Working on Cinco de Mayo Celebration.
6. P.I.E. – Liaison: Christine Ganley Members: all St. Francis School families. PIE will meet the 1<sup>st</sup> Tuesday of each month at either 3:00 or 6:00 pm in the St Francis School teacher's lounge.  
✓ No report.
7. Centennial Committee – Liaison: Mike Brusseau  
✓ No report.
8. Long Range Planning Committee – Liaison: John Bueckers  
✓ No report.

L. **Executive Session**

M. **Next Meeting May 19th, 2009 at 5:30 in the St. Francis School Art Room.**

N. **Closing Prayer**

O. **Adjourn meeting @ 7:40 pm**