

HASA BOARD MEETING AGENDA
St. Francis of the Lakes Catholic School
Home & School Association

Date | Time: Dec 5th 5:15pm

Location: St. Francis School Conference Room (please use main entrance)

CALL TO ORDER

- Prayer
- Roll Call
- Additions to Agenda

APPROVE MINUTES

AUDIENCE COMMENTS (please limit each comment to 5 minutes)

Please sign in if you would like time to speak during the Board Meeting and you are not already on the agenda. The HASA will listen to each speaker. The subject matter will be taken under consideration or the speaker will be informed if the matter falls under the supervision of the School Board. If the HASA is prepared to address the issue immediately, it will be addressed during the scheduled meeting. If the subject requires additional time, it will be added to the Agenda for the next scheduled meeting.

PRESIDENT'S REPORT OR INTRODUCTION OF SPECIAL GUESTS

OPEN BUSINESS

1. Project Leaders Planning Guide (use to document existing programs and projects)
2. Christmas Concert (wine raffle)

NEW BUSINESS

1. Confidentiality Statement related to contact information (recommendation for future policy change)
2. Child safety training
3. Volunteer policy (recommendation for future update to existing policy)
4. Parent Advocacy Network Program (five to six parents needed for Capitol trip on Feb 29th)
5. Creative Team

COMMITTEE REPORTS

- Communications
 1. Room Parents
 2. Volunteer Coordinator (PLPG will allow for parent opportunity, project time, and expectations)
 3. Volunteer Surveys
 4. Process for database updates (Administration, Mailing, Foundation, Parish)
 5. General (review method and content)
- Student Life
 1. Extra-curricular Spanish
 2. Review existing snack policy
 3. Family Movie Night



The Home & School Association is comprised of all school families and staff. The HASA supports the mission of the school by providing an association that is alive and active and encourages participation. The HASA will facilitate open communication among parents, caregivers, school and community.

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- Community Enrichment (meets 3rd Monday of every other month, 6pm, School Conference Room)

Goals:

1. To complete the planning guide for each event
2. To maintain all events from the 2010-2011 school year
3. To increase attendance at meetings and volunteers during activities.

Recommendation to continue projects that have already occurred this year for next school year:

1. Host Families (review expanding to Preschool)
2. Dads and Doughnuts
3. Conference meals for staff
4. November Food Drive

Projects to occur during the remainder of the year:

1. Advent Activity (Red Kettle Campaign), Dec 17
 2. Staff gifts during Christmas week, Dec 19-22
 3. Shoes for Haiti (currently not accepting shoes); discuss replacing with BirthRight project
 4. Family Fun Dance, Feb 3, 2012; 30 volunteers needed for:
 - a. Tickets
 - b. Games
 - c. Decorations
 - d. Food
 - e. Concessions
 - f. Clean up
- Special Events
 1. Marathon (final results and PLPG documentation)
 2. PLPG for Soup Label, Box Top, and Book Fair volunteer opportunities
 3. Raffle (PLPG documentation)
 4. Golf outing
 5. Items referred to School Board from Town Hall meetings
 - a. Creation of Catholic High School
 - b. Review student retention opportunities for upper grades
 - c. Expansion of technology (example: smart boards, iPads)
 - d. Establish full-time language program
 - e. Creation of science lab

CLOSING

- Next meeting January 9, 2012
- Closing Prayer
- Adjourn Meeting