

**HASA BOARD MEETING MINUTES**  
**St. Francis of the Lakes Catholic School**  
**Home & School Association Board Meeting Minutes**

**Date | Time:** January 9<sup>th</sup> 2012

**Location:** St. Francis Catholic School Conference Room

**Next Meeting Dates:**

Monday, February 6, 2012, 5:15pm

Monday, March 5, 2012, 5:15pm

H&SA Board meet on the first Monday of each month at 5:15pm in the St. Francis Catholic School Conference Room, unless otherwise noted.

**Present:** John Prozinski, Liesa Thill, Rachel Hoelz, Shallen Semmler-Strong, Mary Lossow, Maureen Knight, Mark Lelwica, Deb Euteneuer, Kitty Linder

**Absent:** None

**Start:** 5:15pm **End:** 6:30pm

**ADDITIONS TO AGENDA** NONE

**AGENDA ITEMS**

1. Child Safety Training – Training to be held on January 17<sup>th</sup> in the school library. Results to be reported during the next meeting.
2. Parent Advocacy Network Program – Deb to follow up with Maureen on details. (Capitol trip Feb 29<sup>th</sup>)
3. Christmas Concert (Wine raffle) – It was reported that \$1,270 was raised during the event for the school bells. It was suggested that information is included in next year's program as some parents indicated they did not know what was being sold during intermission or the purpose.

*MOTION: None Required*

**AGENDA ITEMS (COMMITTEE REPORTS)**

- Student Life
  1. Enrichment Programs- Draft forms were presented for review and input by Shallen. It was reported that meetings are scheduled to continue developing the structure required in implementing Enrichment programs utilizing Non-Employees of the school and parish. John asked that participation fees, oversight and facility usage be reviewed. It was also reported that a Drama Club will be used as the first enrichment program to be conducted during the remaining school year. Toni Schmidt has volunteered to lead the Drama Club. Spanish would be the second focus to implement in the 2012-2013 school year. Committee members include; Maureen Knight, Maria Prozinski, Jenn Ranweiler, Toni Schmidt and Stacey Brzezinski.
  2. Update on Field Trips: The school received a \$400 bus subsidy to attend the science Museum of MN. Additional grants outstanding remain for Stages Theatre and MN history Museum.



The Home & School Association is comprised of all school families and staff. The H&SA supports the mission of the school by providing an association that is alive and active and encourages participation. The H&SA will facilitate open communication among parents, caregivers, school and community.

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3. Family Movie Night – It was reported that it was the opinion of the diocese that a license would be required to hold a movie night.
- Community Enrichment (Meeting dates 3<sup>rd</sup> Monday of every other month (6pm) School Conference Room. (See the website for additional information)
    1. Advent Activity (Red Kettle Campaign) Results will be given by the end of the month
    2. Staff Gifts and Meals: The project was very successful and greatly appreciated.
    3. Birthright Project: Was very successful and suggested to be continued. It was suggested that the timing of the project be considered.
    4. Doughnuts for Dad – Jan 12 7:30am
    5. Morning with Moms- Jan 26<sup>th</sup> 7:30am
    6. Family Fun Dance Feb 3 2012 – A planning meeting will be held on Jan. 16<sup>th</sup>. (30)Volunteers are needed for: Tickets, Games, Decorations, Food, Concessions and Clean up.
  - Communications
    1. Room Parents – Mary reported all classes had Room Parents and that Rooms parents for 2012-13 school is expected to complete by April 2012.
    2. Volunteer Coordinator – Mark Lelwica presented a draft of the job description and responsibilities for feedback.
    3. Volunteer Surveys – Documentation was submitted and Mark Lelwica is summarizing data for the School Board and HASA.
    4. General (Review method and content) – John asked for board members to identify examples with peers and bring examples if available to next meeting.
    5. Parent Directory: It was reported that a Parent Directory will be made available for the 2012-13 school year.

*MOTION: None Required*

**SET MEETING DATE**

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**MEETING ADJOURNED**

Submitted by: Maureen Knight

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