

**HASA PLAN OF ACTION 2011–2012**  
**St. Francis of the Lakes Catholic School**  
**Home & School Association**



The Home & School Association is comprised of all school families and staff. The HASA supports the mission of the school by providing an association that is alive and active and encourages participation. The HASA will facilitate open communication among parents, caregivers, school and community.

**Membership:**

The parents(s) or guardian(s) of a child/children enrolled at St. Francis of the Lakes Catholic School (SFOLCS) is/are automatically placed on the Home & School Association (HASA) membership roster. Each family is encouraged to provide at least 15 hours of service to designated volunteer activities.

- School staff is encouraged to take an active role.
- The parish community is welcome to take an active role as the individual’s time and talent permits.

**Structure:**

1. Organizational Structure: The HASA Board is comprised of President, Vice President, Secretary/Treasurer, and Team Leaders, each serving a one-year term. The Vice President is the President-elect, and a new Vice President would be selected from the Secretary/Treasurer, Team Leaders, and room parents.

The role of the HASA is distinct from the areas of responsibility of the SFOLCS School Board or staff.

The HASA will:

- Support the mission of the school
  - Provide an association that is alive, active, and encourages participation
  - Facilitate open communication among parents, caregivers, school, and community.
2. Each Team Leader will work with additional volunteers to prioritize goals and projects, implement ideas, and report to the HASA.
  3. Focus areas include Communications, Student Life, and Community Enrichment
  4. HASA meeting day and time will be the first Monday of each month at 5:15 in the SFOLCS conference room. Team leaders and project committees will meet when needed. Meetings are open to the public.

**Focus Area: Communications**

Goal	Action Items
To facilitate communication among parents, caregivers, and the school.	<ul style="list-style-type: none"> <li>▪ Share financial information with parents throughout the year</li> <li>▪ Marketing – share information with students</li> <li>▪ Utilize web site for recruitment of students</li> <li>▪ Major focus not on students and rewards (should be communicated as responsibility of family)</li> <li>▪ Forms on website throughout the year</li> <li>▪ Establish volunteer system</li> </ul>

**Focus Area: Communications**

Goal	Action Items
To be a gathering place for parents to give suggestions on areas of opportunity, accolades, and/or criticism.	<ul style="list-style-type: none"> <li>▪ Maintain a suggestion box at school</li> <li>▪ Establish exit interviews conducted by non-school representatives of families that are leaving the school</li> <li>▪ Create parent survey</li> </ul>
Establish a process to integrate new parents and family members into the school.	<ul style="list-style-type: none"> <li>▪ Identify specific talents of parents and caretakers, invite to participate</li> <li>▪ Create Room Parents, Job Description (teacher, principal, parents)</li> <li>▪ Create Volunteer Survey</li> <li>▪ Host families</li> <li>▪ Events specific to new families</li> </ul>

**Focus Area: Student Life**

Goal	Action Items
To support the school as it enhances its Catholic identity as a community by making faith living and active in all aspects of school life.	<ul style="list-style-type: none"> <li>▪ Having a parent/school organization that is alive/active and a thrill to participate in</li> <li>▪ Everything is firmly rooted in the Catholic Church</li> <li>▪ Less structure on playground</li> <li>▪ Loosened snack policy (Birthdays)</li> </ul>
To promote and recognize a positive and Christ-centered approach in enrichment/extra curricular events and activities	<ul style="list-style-type: none"> <li>▪ Create more family activities- regularly scheduled (i.e., open gym, movie night, real holiday story events, and socials)</li> <li>▪ Have more concerts (spring)</li> <li>▪ Establish teams (sports)</li> <li>▪ Increase extra curricular activities (i.e. theater, science, boy/girl catholic groups: Little Flower/Blue Knight)</li> <li>▪ Establish enrichment programs allowing parents and community members to teach skills or activities in short term commitments</li> <li>▪ Create Gregorian Chant choir</li> <li>▪ Establish low-cost/no cost field trips</li> </ul>

**Focus Area: Community Enrichment**

Goal	Action Items
To help the parents, students and teachers of St. Francis feel connected to the school and each other. (Several of the ongoing PIE programs have been included in the Community Enrichment area for this year.)	<ul style="list-style-type: none"> <li>▪ Food drives, Shoes for Haiti</li> <li>▪ Pennies for Rice Bowls</li> <li>▪ Advent Red Kettle bell ringing</li> <li>▪ Teacher Appreciation Week</li> <li>▪ Adopt a Highway, meals for staff during conference week, Family Fun Dance</li> <li>▪ Year-end School Picnic, Dads and Doughnuts, Morning with Moms</li> </ul>