

School Board Minutes
St. Francis of the Lakes Catholic School
5:30 St. Francis Conference Room
May 17th, 2011

- A. **Call to Order:** The School Board meeting was held in the Conference room at St. Francis School. The meeting was called to order at 5:30 p.m. by board chair John Bueckers.
1. The School Board meeting was started with prayer.
 2. Members present: John Bueckers, Deb Euteneuer, Heather Erickson, Pam Mazon-Damm, Mike Brusseau, Toni Schmidt, Father Tony Wroblewski and Chad Knudson
Members absent: None
 3. Additions to agenda - None
- B. **Recommended Action:**
1. Routine matters
Motion to approve minutes of April 2011 – Chad Knudson
Second – Heather Erickson
Motion carried
- C. **Audience Comments:** None
- D. **Report by Father Tony Wroblewski:** Father Tony reported on the Diocesan planning process as it relates to the school.
- E. **Report by Deb Euteneuer:** See written report.
- F. **Report by Chairperson John Bueckers:** There will not be a School Board meeting in July. A list of potential new board members has been compiled by the nominating committee and Father Tony will appoint new members. August will be the first meeting with these new members.
- G. **Unfinished Business:**
1. School Code Behavior and Discipline Policy
Deb and staff continue to review current practice and make recommendations to implement in a new policy.
 2. Uniform Policy – A draft was handed out at the April meeting for board members to review.
Motion to approve changes to uniform policy – Father Tony
Second – Mike Brusseau
Motion carried
- H. **New Business**
1. Teacher resignations
Jessica Henning submitted her resignation effective June 30th, 2011
Motion to approve resignation of Jessica Henning – Chad Knudson
Second – Heather Erickson
Motion carried
Jennifer Wagner submitted her resignation effective June 30th, 2011
Motion to approve resignation of Jennifer Wagner – Chad Knudson
Second – Pam Mazon-Damm
Motion carried
Blanca Fellmann provided a verbal resignation to Deb over the phone effective immediately
Motion to approve resignation of Blanca Fellmann – Heather Erickson
Second – Chad Knudson
Motion carried
 2. New Hire Teacher
Miss Dorn has been substituting in the 5th grade since Mrs. Herold resigned this winter. There have been many very good comments from parents regarding her skills. She interviewed for the position and was offered the job. She accepted.
Motion to approve the hire of Ms. Dorn for the open 5th grade position – Chad Knudson
Second – Toni Schmidt
Motion carried
 3. Principal Evaluation
Father Tony will be completing a formal principal evaluation in June. Any specific comments can be addressed with Father.

4. Nutrition Review

Concerns have been brought up by parents regarding treats that are provided to students to celebrate birthdays. Currently, treats can be distributed as long as they are store bought. Research was done on alternative ways to celebrate the child on their birthday without treats. A paragraph was drafted for the student handbook regarding birthday parties and handed out for the board to review. We will vote on this at the June school board meeting.

I. **Committee Reports**

1. Finance
 - ✓ Monthly comparison of budget provided and reviewed

J. **Executive Session – no session**

K. **Closing Actions:**

1. Next Meeting June 21st, 2011 at 5:30 in the St. Francis School Conference Room.
2. Closing Prayer
3. Adjourn Meeting –
Motion to adjourn meeting @ 6:20 pm – Father Tony
Second – Heather Erickson
Motion carried