

School Board Minutes
St. Francis of the Lakes Catholic School
5:30 St. Francis Conference Room
October 18th, 2011

- A. The School Board meeting was held in the Conference room at St. Francis School. The meeting was called to order at 5:30 p.m. by board chair Chad Knudson.
1. The School Board meeting was started with prayer.
 2. Members present: John Bueckers, Deb Euteneuer, Heather Erickson, Toni Schmidt, Chad Knudson, and Pam Loftis
Members absent: Mike Brusseau, Dave Tagtmeier
Additions to agenda - None
- B. **Recommended Action:**
1. Routine matters
Motion to approve minutes of August 2011 – Heather Erickson
Second – John Bueckers
Motion carried
- C. **Audience Comments:** None
- D. **Report by Father Tony Wroblewski:** None
- E. **Report by Deb Euteneuer:** See written report.
- F. **Report by Chairperson:** School Board binders are being updated. Updated 2011-2012 handbooks were passed out.
- G. **Report by Home and School Association:** Maria Prozinski handed out a proposal developed by the HSA that includes the proposed structure and focus areas for the group in the 2011-2012 school year. A press release was handed out also that will go to all parents regarding volunteer leadership positions for the HSA. HSA will meet the first Monday of the month at 5:15pm in the St. Francis Conference Room. Discussion was held regarding the role of the HSA with regards to fundraising activities.
- H. **Unfinished Business:**
1. School Code of Behavior and Discipline Policy
Heather Erickson and Deb Euteneuer spoke about the status of this policy. "Steps to Respect" staff training and student curriculum is in place for this school year. The task force has developed surveys for parents, staff and students to gain knowledge of their perception of bullying at SFOL. These have been distributed via Survey Monkey. The task force will meet in November to go through the surveys and base the policy on the results from the survey as well as information in "Steps to Respect" curriculum.
 2. Ad Hoc Parent Concerns Committee
John Bueckers and Mark Lelwica spoke about the progress made in this committee. All topics of concern have been addressed (see attachment). The committee is putting together a survey to send to parents with student report cards addressing satisfaction with SFOL. Committee is requesting that parents complete them and turn them in with signed report card envelopes. Areas addressed in survey include curriculum, fundraising, retention, communication and extra-curricular events.
- I. **New Business:**
1. Registration Packets – Tuition Policy
The board reviewed the registration packets and tuition policy. Some changes will be made to the packets and motion for approval will be made at the November School Board Meeting.
- J. **Committee Reports**
1. Finance Committee – John Bueckers, Chad Knudson, Deb Euteneuer, Heather Erickson, Val Turner
 - Monthly comparison of budget provided and reviewed
 2. Academic Environment Committee – Toni Schmidt, Brittney Dorn, Cassie Spitzley, Mark Lelwica, Mary Lassow, Deb Euteneuer, Kelly Engel
 - Meetings will be held the third Monday of the month at 3:00 in the St. Francis Conference Room.
 - First meeting was held and committee received information such as diocesan curriculum standards, new standardized testing for students, curriculum mapping. The committee will be using the school website as a communication tool for families.
 3. Nominating Committee – John Bueckers, Chad Knudson
 4. Long Range Planning/Policy Committee – Heather Erickson, Wendy Smith, Jennifer Ranweiller, Nate Binsfield, Jill Neumann, Maria Prozinski, Chrysa Kostecka
 - Anti-bullying policy is being developed
 5. Facilities Committee – Joel Cleveland, Mark Euteneuer, John O'Reilly, Chad Knudson
 6. Marketing/Development Committee – Jill Neumann, Maria Prozinski, Mike Brusseau

- K. **Executive Session - None**
- L. **Next Meeting November 15th, 2011 5:30 in the St. Francis School Conference Room.**
- M. **Closing Prayer**
- N. **Motion to adjourn meeting @ 6:45 pm – John Bueckers**
Second – Heather Erickson
Motion carried