

School Board Minutes  
St. Francis of the Lakes Catholic School  
5:30 School Board Meeting  
August 19th, 2008

- A. The School Board meeting was held in Room 7 at St. Andrew's Church. The meeting was called to order at 5:35 p.m. by board chair John Bueckers.
1. The School Board meeting was started with prayer.
  2. Members present: John Bueckers, Deb Euteneuer, Dave Sobania, Mike Brusseau, JoAnne Olson, Heather Erickson, Chad Knudson and Father Tony Wroblewski  
Members absent: Father Gabriel Waweru, Tom Ringhand, Christine Ganley and Carol Meyer
  3. Additions to agenda - None
- B. **Recommended Action:**
1. Routine matters  
**Motion to approve minutes July 15th, 2008 – Chad Knudson**  
**Second – JoAnne Olson**  
**Motion carried**
- C. **Audience Comments:** None
- D. **Report by Father Tony Wroblewski** The capital campaign is continuing on. We are a couple of weeks away from introducing it to the parish communities.
- E. **Report by Deb Euteneuer** (see written report)
- F. **Report by Joanne Olson** – The school is looking great. Hy-Tec has been very good to work with and is getting everything needed for the school to open on time. The South Brainerd Deanery Council met in August. John Bueckers has volunteered to be on this committee. His first meeting will be in September. The Education Committee will be a sub committee of the South Brainerd Deanery council. A letter has gone out to every pastor in the deanery asking them to appoint a representative to this committee. A Deanery wide representation is very important.
- G. **Student Council Report** None
- I. **Unfinished Business**
1. South Brainerd Deanery Council representative – John Bueckers has volunteered.
  2. New Hire approval - None
  3. Committee member – Everyone has chosen a committee.
  4. Goals of the retreat review – Everyone should have a copy of the goals.
- J. **New Business**
1. 3<sup>rd</sup> grade classroom
    - a) Hiring of aide – this person will accompany the 3<sup>rd</sup> grade everywhere they go (specialty classes) it will be approximately a 5.5 hour day. A nonlicensed teacher is ok.  
**Motion to hire a 3<sup>rd</sup> grade aide – JoAnne Olson**  
**Second – Dave Sobania**  
**Motion passed**
    - b) Katy Rushmeyer has interviewed for the aide position.  
**Motion to hire Katy Rushmeyer as the 3<sup>rd</sup> grade aide – JoAnne Olson**  
**Second – Dave Sobania**  
**Motion passed**
  2. Teacher on special assignment
    - This position will be the assistant afterschool care provider, teach kindergarten art and phy-ed and they will float throughout the building helping students/teachers during the school day. This will not be a full time position.
    - Karen Lunneborg has applied and interviewed for this position she is a licensed teacher.  
**Motion to hire Karen Lunneborg as Teacher on Special Assignment – Heather Erickson**  
**Second – Dave Sobania**  
**Motion passed**

3. Open House  
The Open House is scheduled for Thursday, August 28<sup>th</sup> from 5 – 7pm. We will start with prayer at 5:00; Joel Cleveland will give an update on the building renovation and Father Tony will speak about the capital campaign.
4. Discussion of retreat and goal setting
  - It has been recommended to check-in with the school board goals 4 times a year before school board meetings from 5-6 pm and School Board meetings will begin at 6 pm. The first review will be at the September 16<sup>th</sup> meeting.
  - All school board members please ask 5 people to be on a school board committee.

**K. Committee Reports**

John would like the committee report sheets to also include meeting times & places.

1. Finance – Liaison: John Bueckers Members: Deb Euteneuer, Todd Brown & Maureen Pickar. They will meet the 2<sup>nd</sup> Wednesday of the month at 3:30 pm in the School Teacher's lounge.  
✓ No report.
2. Policy/Planning – Liaison: Carol Meyer Members: Lisa Roggenkamp-Rakotz, Deb Euteneuer, Kelly Engel. They will meet the 1<sup>st</sup> Tuesday of the month at 5:30 pm in the Principal's Office at St. Francis School.  
✓ No report.
3. Public Relations – Liaison: Heather Erickson Members: Yvonne Johnson, Julie Titus, Jill Neumann, Jessie Bueckers, Mike Brusseau & Ann Silgen. They will meet the 1<sup>st</sup> Monday of the month at 3:15 in the School Teacher's lounge.  
✓ No report.
4. Building & Grounds – Liaison: Dave Sobania Members: Mark Euteneuer, Joel Cleveland, Roger Stone, Tom Craig. They will meet the 1<sup>st</sup> Tuesday of the month bimonthly at 5:00 in the St. Francis School Library, next meeting is June 3rd.  
✓ No report.  
✓ Saturday, August 23<sup>rd</sup> is the day we will be returning everything to the classrooms. Please come to help if you are available.
5. Fundraising – Liaison: Chad Knudson Members: Melody Owens, Trina Volkl, Deb Euteneuer, John Bueckers, Chad Knudson, Kathy Brown. They will meet the 3<sup>rd</sup> Tuesday of each month at 4:30pm in the St. Francis School teacher's lounge and on an as needed basis.  
✓ No report.
6. P.I.E. – Liaison: Christine Ganley Members: all St. Francis School families. PIE will meet the 1<sup>st</sup> Tuesday of each month at either 3:00 or 6:00 pm in the St Francis School teacher's lounge.  
✓ No report.
7. Centennial Committee – Liaison: Mike Brusseau
8. Long Range Planning Committee – Liaison: John Bueckers

**K. Next Meeting – September 16th, 2008 5-6 pm Goal review / 6:00 pm meeting at St. Francis of the Lakes Catholic School teacher's lounge 9 the old computer lab – please enter southwest door by parking lot.**

**L. Closing Prayer**

**M. Adjourn meeting @ 6:55 pm  
Motion to adjourn – JoAnne Olson  
Second – Chad Knudson  
Meeting adjourned**